THIS IS IMPORTANT INFORMATION PLEASE READ CAREFULLY AND KEEP FOR REFERENCE

IRS regulations require the American Darts Organization to report all money paid to you during the year for Prizes and Awards. Such reporting is done by issuing you a 1099-MISC in January for any prizes and awards earned/received the previous year. If you receive \$600 or more in Prizes and Awards in a given year, you will receive a 1099-MISC the following January.

Prizes and Awards includes (but is not limited to) the expense stipend you receive for participating in any of our National Finals, travel expenses to those National Finals, as well as any prize money you may win at one of our National Championships. It includes hotel, expense stipend, meals and travel expenses to any international event you earn the opportunity to participate in as well.

THIS INCLUDES THE \$150 IN EXPENSE MONEY YOU WILL OR HAVE RECEIVED BY ADVANCING TO THE NATIONAL FINALS FROM THIS REGIONAL PLAYOFF! IT ALSO INCLUDES ANY AIRFARE OR MILEAGE /AIRFARE REIMBURSEMENT YOU RECEIVE! If you are advancing to an international event such as the Winmau World Masters, World Cup or Americas Cup, it includes all expenses we pay for those events as well.

It is important that you understand that this is not a decision or requirement of the ADO. It is a requirement of the Internal Revenue Service and the Tax Code. We must do this under the law.

This reporting requirement requires that you give us a valid Social Security Number and address at the time you register for any Regional Playoff. This notice will be considered sufficient proof that we have requested such information from you.

This could have significant Federal, State, and/or Local Income Tax ramifications for you.

ADO as an organization, or any of it's officers or employees, is not in a position to, and will not give you tax advice in any way. You should consult your own tax advisor to determine the affect this will have on you and how best to report it.

-- IMPORTANT – IMPORTANT – IMPORTANT –

IF YOU HAVE NOT COMPLETED ALL OF THE REQUESTED TRAVEL INFORMATION ON YOUR FORM, THIS INFORMATION MUST BE RECEIVED WITHIN TWO (2) WEEKS OF YOUR REGIONAL PLAYOFF.

If you have not clarified your travel information by that required date, we will assume you are flying, and book your air travel to arrive Thursday evening and depart Sunday evening without further contact.

- IF YOU ARE DRIVING -

If you are planning to drive to the National Finals, you will be reimbursed \$0.25/mile, as determined by the ADO, <u>OR</u> the cost of airfare, whichever is LESS.

- IF YOU ARE FLYING -

Your travel will be booked on a non-refundable, non-transferable ticket. Airlines have differing policies regarding use of this ticket except for the scheduled day, flight and time. As a consequence, if you do not attend this National Final (for whatever reason), and use the ticket you receive, or change your itinerary in any way from what is on the ticket, you will be required to reimburse the ADO the entire cost of it. Your ADO membership status will be "Not in Good Standing" until that reimbursement is received.

You will receive what the airlines call an "E-TICKET" (electronic ticket), for your flight to this National Final. This is the only document you will receive for your flight.

DO NOT LOSE IT! TAKE IT TO THE AIRPORT WITH YOU!

What do I do with this E-Ticket when I receive it? Go to the airport for your flight just like normal. Take this itinerary (with the confirmation number on it) to the ticket counter. Make sure you have your government issued photo-ID with you (which you need to get through security anyway) along with another form of identification (preferably a credit card issued in your name). Check in, check your baggage, and receive your boarding pass, just like if you had a paper ticket. Proceed through security to your gate, get on the plane and have a safe and happy flight. It's as easy as that!

If you are not checking any baggage, you may be able to go directly through security to the gate and receive your boarding pass there. Different airports and different airlines have varying procedures concerning this, but just follow their rules and procedures.

Since security varies by airline and airport, we DO NOT recommend placing your darts in your carry-on baggage. You should check with your airline or airport concerning this and how best to transport your darts.