

# ADO REGIONAL INSTRUCTIONS

The \_\_\_\_\_ ADO Regional Playoffs are scheduled for the weekend of \_\_\_\_\_. Notify the ADO office and your Area Manager if your Regional is scheduled for another weekend or if you do not have a playoff. If your Regional is combined with another Region, send your Regional Packet with one of your players to the Regional, so that the Director in charge will have the supplies to handle the additional players.

**Regional Playoff winners will advance directly to \_\_\_\_\_ for the National Finals \_\_\_\_\_ (Friday), on a one player per \$880 basis.**

## **BEFORE THE PLAYOFF:**

**YOU ARE IN CHARGE OF THIS EVENT.** Read the enclosed information carefully. Should you have ANY questions, contact your Area Manager for clarification. Ten (10) copies of the ADO Playoff Rules & Regulations have been provided for your convenience. Write an official report of any/all disturbances.

## **AT THE PLAYOFF:**

**1. - CHECK THAT EACH PLAYER IS A MEMBER OF THE ADO,** either as a representative of an ADO Affiliated Member Organization OR as an ADO Individual Member.

- Current membership lists are included for your convenience. ADO Individual Members **MUST** play in the region in which they registered their ADO Membership. Foreign players must register with the ADO office and be able to prove they have been continuously domiciled in the US for a minimum of three years without representing another country (i.e. green card/passport valid for more than six months plus employment/rental record). Regional fees may be paid with check, money order or credit card.
- All Regional finalists **MUST COMPLETE** a Regional Registration Form before beginning Regional competition. Regional Playoff Format will be Round Robin 501 - SS/DO, 3 straight legs, 1 point per leg.
- **ALL** decisions regarding the **NUMBER** of advancing qualifiers **MUST BE MADE BEFORE THE START OF PLAY.** The top 2 of each initial round-robin advance to a round robin that will determine who are national finalists and who are the alternates.

**2. - READ THE FOLLOWING SECTION TO THE PLAYERS BEFORE THE COMPETITION BEGINS; then keep handy for reference** when necessary to maintain an orderly progression of play.

- **Good sportsmanship shall be the prevailing attitude throughout the tournament.**
- **FAILURE TO COMPLETE AN ADO ROUND ROBIN PLAYOFF WILL RESULT IN DISCIPLINARY ACTION.**

- Per ADO Tournament Rule #12, should a player fail to report to the assigned board within the 15 minute allotted time, a Forfeit will be called.

**3. – PLAY:** All groupings will be made by blind-draw.

- **Play all brackets to completion.** Should a player/s fail to complete an ADO Round Robin playoff, all matches involving said player/s will be considered null and void.
- **ALL TIES IN THE FINAL ROUND ROBIN MUST BE BROKEN.** (See Playoff Rules under TIEBREAKER).
- Give the advancers the WINNER'S LETTER: Policy changes have been made in regards to **DRESS CODE** and **AIRLINE TICKETS**. The top page should be completed and signed by your regional winners and returned to you. The Alternates need to complete these forms as well.

**4. – AFTER THE PLAYOFF:**

- **Pull the Registration sheet for each advancer and the alternates. Make sure their forms are complete and legible.**
- Distribute REGIONAL FINALIST AWARDS & SPECIAL AWARD CERTIFICATES
- **Get a money order for all cash received.**
- Send one set of Regional Report forms to your Area Manager.
- **Send all other Regional paperwork (ALL Registration Forms and round robin forms including tie-breakers) and ALL CHECKS/MONEY ORDERS within 48 hours TO THE ADO OFFICE – 230 N. Crescent Way Ste. K – Anaheim, CA 92801**

**5. - PHONE or FAX Playoff Results to the ADO Office IMMEDIATELY following your Playoff.** The Phone message tape (714 254-0212), Fax machine (714 254-0214), and e-mail: ADOdarts1@aol.com operate 24 hours. Be prepared to provide complete information as follows:

- Region # and the number of Men's entries/Women's entries (or Combined)
- Name, address, phone number, email if available, and the date & time of travel requested, and shirt size for each advancer and alternate
- Specify if your winner/s or alternate already has a ticket!

**THANK YOU** for your efforts on behalf of your players and the ADO for organizing and directing the Regional round of this ADO Playoff Program.